

**PRIVATIZATION AND MANAGEMENT OFFICE**

**BIDS AND AWARDS COMMITTEE**

104 Gamboa St. Legaspi Village, Makati City

**Annual Procurement Plan for FY 2017**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>I. GOODS/SERVICES</b>												
1	Survey Services	MD I	Public Bidding	February				RF	505,280.00	505,280.00		
2	Financial Advisor	MD I	Public Bidding	February				RF	10,000,000.00	10,000,000.00		
3	Lease of Venue for PMO Team Building	ADMIN	SVP	February				RF	250,000.00	250,000.00		
3	Appraisal Services	MD I	Public Bidding	March				RF	1,300,000.00	1,300,000.00		
4	Appraisal Services	MD II	SVP	March				RF	184,200.00	184,200.00		
4	Pest Control Services	ADMIN	SVP	May				RF	100,000.00	100,000.00		
5	Lease of Photocopying Machines	ADMIN	SVP	June				RF	550,000.00	550,000.00		
6	Appraisal Services	MD III	SVP	July				RF	66,000.00	66,000.00		
5	Internet Service Provider	OCPO-IT	SVP	July				RF	360,000.00	360,000.00		
7	Lease of Venue for PMO Planning Conference	ADMIN	SVP	October				RF	150,000.00	150,000.00		
8	Lease of Venue for PMO Christmas/Anniversary	Admin	SVP	December				RF	150,000.00	150,000.00		
<b>II. PROPERTY, PLANT AND EQUIPMENT</b>												
1	High Speed Flatbed Scanner (3 units)	OCPO-IT	SVP	January				RF	240,000.00		240,000.00	
2	CPU (15 units)	OCPO-IT	SVP	January				RF	375,000.00		375,000.00	
3	Laptop (6 units)	OCPO-IT	SVP	January				RF	240,000.00		240,000.00	
4	Projector	OCPO-IT	SVP	January				RF	30,000.00		30,000.00	
5	LED Monitor (5 units)	OCPO-IT	Shopping/SVP	January				RF	25,000.00	25,000.00		
6	Laser Printer	OCPO-IT	Shopping/SVP	January				RF	6,000.00	6,000.00		
7	Server RAM (2 units)	OCPO-IT	Shopping/SVP	January				RF	16,000.00	16,000.00		
8	Refrigerator	OCPO	Shopping (Others)	February				RF	20,000.00		20,000.00	
9	Dining Table	OCPO	Shopping (Others)	February				RF	15,000.00		15,000.00	

10	Executive Table	OCPO	Shopping (Others)	February				RF	20,000.00		20,000.00
11	Conference Table	OCPO	Shopping (Others)	February				RF	40,000.00		40,000.00
12	Microwave Oven	OCPO	Shopping (Others)	February				RF	5,000.00	5,000.00	
13	Heavy Duty Shredder	ADMIN	Shopping (Others)	March				RF	18,000.00		18,000.00
14	Chairs for Staff, DPOs and CPO	ADMIN	Shopping/SVP	March				RF	201,500.00	201,500.00	
15	ITS Desktop PC (2 sets)	OCPO-IT	SVP	July				RF	80,000.00		80,000.00
16	Network Printer (3 units)	OCPO-IT	SVP	July				RF	60,000.00		60,000.00
17	Network Switch	OCPO-IT	SVP	July				RF	50,000.00		50,000.00
18	Uninterruptible Power Supply (UPS)	OCPO-IT	SVP	July				RF	45,000.00		45,000.00
19	UTP Cable (2 pcs.)	OCPO-IT	Shopping/SVP	July				RF	12,000.00	12,000.00	
20	RJ45 Connector (200 pcs.)	OCPO-IT	Shopping/SVP	July				RF	2,000.00	2,000.00	
21	Steel Filing Cabinet	MD II	Shopping (Other)	July				RF	32,000.00	32,000.00	

**COMPUTER SOFTWARE**

1	Microsoft Exchange Server 2016 Client Access Licenses (CAL)	OCPO-IT	DBM-PS	January				RF	75,000.00		75,000.00
2	Microsoft SharePoint Server 2016 with Client Access Licenses (CAL)	OCPO-IT	DBM-PS	January				RF	400,000.00		400,000.00
3	Microsoft Windows Server 2016 with Client Access Licenses (CAL)	OCPO-IT	DBM-PS	January				RF	110,000.00		110,000.00
4	Contingency (Plus: 5% Price escalation contingency due to Forex)	OCPO-IT						RF	85,250.00		85,250.00

**SOFTWARE SUBSCRIPTION**

1	SSL Certificate for Website (New)	OCPO-IT	Shopping/SVP	January				RF	30,000.00		30,000.00
2	Skype for Business (New)	OCPO-IT	DBM-PS	January				RF	60,000.00		60,000.00
3	Lex Libris (New)	OCPO-IT	Direct Contracting	January				RF	40,000.00		40,000.00
4	Symantec Mail Security for Microsoft Exchange (New)	OCPO-IT	SVP	April				RF	40,000.00		40,000.00
5	Symantec Backup Exec Server and Agents (Renewal)	OCPO-IT	SVP	April				RF	27,000.00		27,000.00
6	Symantec Endpoint Protection (Renewal)	OCPO-IT	SVP	April				RF	40,000.00		40,000.00
7	Fortinet FortiGate 140D Firewall (Renewal)	OCPO-IT	SVP	November				RF	60,000.00		60,000.00
8	Contingency (Plus: 5% Price escalation contingency due to Forex)	OCPO-IT						RF	14,850.00	14,850.00	

**III. REPAIR & MAINTENANCE**

1	Aircon Units, Motor Vehicles and Other Properties	ADMIN	Shopping/SVP	January				RF	550,000.00	550,000.00		
<b>IV. SUPPLIES &amp; MATERIALS/SEMI-EXPENDABLE SUPPLIES</b>												
1	Supplies and Materials	ADMIN	Shopping/SVP	January				RF	2,124,930.00	2,124,930.00		
2	Prepaid Load Cards	MD III	Shopping (Others)	February				RF	2,400.00	2,400.00		
Total									<b>18,807,410.00</b>	<b>16,607,160.00</b>	<b>2,200,250.00</b>	

Recommending Approval:

  
**CONCHITA Q. SAGUN**  
 BAC Member

  
**AARON C. SANCHEZ**  
 BAC Member

  
**CESAR LUIS M. PARGAS**  
 BAC Member

  
**MELINDA B. CORTEZ**  
 Vice - Chairperson

Approved by:

  
**MA. LOURDES B. RECENTE**  
 Chief Privatization Officer