

REQUEST FOR QUOTATION

Date: March 01, 2025
Solicitation No.: PMO-25-14

Company/Business Name: _____
Address: _____
Contact Number: _____

The Privatization and Management Office (PMO), through its Information Technology Division, intends to procure Network & Peripheral Devices with an Approved Budget for the Contract (ABC) in the amount of Seven Hundred Five Thousand Pesos (Php 705,000.00) in accordance with Section 53.9 Negotiated Procurement - Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Please quote your best offer for the item/s described herein using the Technical Specifications Form provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative addressed to the PMO - Bids and Awards Committee (BAC), through the PMO-BAC Secretariat, not later than 5:00 P.M. of March 05, 2025 :

BAC Secretariat

Bids and Awards Committee

Privatization and Management Office

104 Gamboa Street, Legaspi Village, Makati City

Email Address: BAC@pmo.gov.ph

Telephone Number: 8817-6331


Interested supplier shall also submit the following documents together with the quotation on or before the above specified deadline of submission:

1. Copy of valid Mayor's or Business Permit;
2. PhilGEPS Registration Number;
3. Income/Business Tax Return (for ABCs above PhP500,000.00); and
4. Original and Notarized Omnibus Sworn Statement.

In lieu of items 1 and 2, a valid Certificate of PhilGEPS Registration (*Platinum Membership*); with updated class "A" eligibility documents may be submitted.

The Head of the Procuring Entity (HoPE) of the PMO reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 Revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier or suppliers.

For any clarification, you may contact us at 8806-2608 or send an email at acsanchez@pmo.gov.ph


AARON C. SANCHEZ
ITD Chief
Information Technology Division

INSTRUCTIONS TO SUPPLIERS

- (1) Do not alter the contents of this form in any way. Suppliers must provide the correct and accurate information required in this form.
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, the provisions in the RFQ shall prevail.

- (3) **All technical specifications are mandatory.** Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Quotations, including documentary requirements, received after the deadline shall not be accepted. **Submission of quotation and documentary requirements by email is not allowed for ABCs Fifty Thousand Pesos (PhP50,000.00) and above.**

TERMS AND CONDITIONS

- (1) Price quotations shall be valid for a period stated in the Technical Specifications Form.
- (2) Price quotations shall be denominated in Philippine peso and shall include all taxes, duties, and/or levies payable.
- (3) Quotations exceeding the ABC shall be rejected.
- (4) In case two or more suppliers were determined to have submitted the Lowest Calculated and Responsive Quotation, the PMO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with the GPPB Circular No. 06-2005.
- (5) Award of contract shall be made to the lowest quotation which complies with the technical specifications, documentary requirements, and other terms and conditions stated herein.
- (6) The items shall be delivered in accordance with the accepted offer of the supplier.
- (7) Items delivered shall be inspected on the scheduled date and time of the PMO. The delivery of the items shall be acknowledged upon the delivery to verify compliance with the technical specifications.
- (8) Payment shall be made upon full compliance with all the deliverables required by the PMO and submission of all necessary documents subject to the usual government accounting and auditing rules and regulations.
- (9) Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed on per day of delay. The PMO may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- (10) The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.
- (11) The RFQ, Purchase Order (PO), and other related documents for the above-stated Project shall form part of the Contract.

TECHNICAL SPECIFICATIONS FORM

Date: _____

Company/Business Name: _____

Address: _____

Contact Number and E-mail: _____

- Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if the item being offered is for free.
- Suppliers must state "Comply" or any equivalent term in the column "Statement of Compliance" against each of the individual parameters of each specification.
- Suppliers have the option of submitting a quotation on any or both lots; evaluation and contract award will be undertaken on a per lot basis.

Project Title: Network & Peripheral Devices							
Mode of Procurement: Small Value Procurement							
PMO Requirements			Supplier's Offer				Statement of Compliance <i>("Comply" or "Not Comply")</i>
Item No:	Technical Specifications	Quantity	Item No:	Technical Specifications	Quantity	Unit Cost	Total Cost
#1	Network Devices	1 lot	#1				
	<i>Access Control</i>						
	<i>Minimum specifications:</i> 1 unit Biometrics with Facial Recognition <ul style="list-style-type: none"> ▪ 7-inch LCD touch screen ▪ 2 Mega pixel wide-angle lens ▪ Built-in M1 card reading module ▪ Forced mask wearing alert ▪ Face recognition distance (without face mask): 0.3m to 3m, Duration < 0.2s/User, Accuracy rate ≥ 99% ▪ Max. 6000 faces, Max. 6000 cards and Max. 5000 fingerprints ▪ Two-way audio with client software, indoor station, and main station ▪ Supports TCP/IP ▪ Configuration via the web client ▪ Supports ISAPI and ISUP5.0 protocol, IP65 						

<p>1 unit Magnetic Lock</p> <ul style="list-style-type: none"> ▪ Supports up to 272 kg (600 Lbs) of thrust ▪ Power supply can be 12 VDC or 24 VDC ▪ Suitable for wooden door, glass door, metal door ▪ High strength, abrasion-proof material, anodized aluminum housing <p>1 unit Power Supply</p> <ul style="list-style-type: none"> ▪ For access control terminal and lock <p>1 unit Exit & Emergency Button</p> <ul style="list-style-type: none"> ▪ Aluminum alloy panel, metal button <p>Biometrics Installation</p> <ul style="list-style-type: none"> ▪ Mobilization/demobilization ▪ Supply and installation of Cat6 UTP Cable, 1.25mm Tf wires, Conduit, Boxes, Hanger and Support <p>Warranty: 1 year</p>							
<p><i>Access Point</i></p>							
<p><i>Minimum specifications:</i></p> <p>2 units indoor Access Points</p> <ul style="list-style-type: none"> ▪ Standard: Wi-Fi 6 / Wi-Fi 6E (802.11ax) ▪ Radio Bands: 2.4 GHz, 5 GHz, 6 GHz ▪ Management: Central cloud platform, ▪ Local User Interface (single AP) ▪ Mounting: Desktop, wall, or ceiling mount with Mounting Kit ▪ Interfaces: 1x 2.5 Multigigabit Ethernet port with 802.3at PoE+, Micro-USB console ▪ Power Requirement: 24.25 W ▪ Power-over-Ethernet: PoE+ 802.3at ▪ With power adapter/PoE+ injector ▪ Warranty: Limited Lifetime 							
<p>ABC:</p> <p>Two Hundred Sixty-Five Thousand Pesos (Php 265,000.00)</p>	<p><i>Additional VAT and other Government Taxes:</i></p>						
	<p>GRAND TOTAL (must not be above the ABC): <i>(amount in figures and in words)</i></p>						
<p>Other Requirements:</p>							
<p>Price Validity:</p>	<p>Thirty (30) calendar days from date of submission of quotation</p>						
<p>Delivery Requirements:</p>	<p>Within fifteen (15) calendar days from receipt of Notice to Proceed</p>						
<p>Terms of Payment:</p>	<p>Within 15-30 calendar days from receipt of billing and complete supporting documents</p>						

#2	Peripheral Devices	1 lot	#2					
	<i>Scanner</i>							
	<p><i>Minimum specifications:</i></p> <p>1 unit High Speed Scanner</p> <ul style="list-style-type: none"> ▪ Scanner type: ADF; Flatbed, CIS scanning technology ▪ Scan resolution (optical): Up to 600 dpi (color and mono, ADF); Up to 1200 dpi (color and mono, flatbed) ▪ Scan resolution (hardware): Up to 600 x 600 dpi (ADF); Up to 1200 x 1200 dpi (flatbed) ▪ Enhanced scanning resolution: Up to 1200 dpi ▪ Duty cycle (daily): 8,000 pages (ADF) ▪ Bit depth: 24-bit (external), 48-bit (internal) ▪ Flatbed, ADF scan speed: Up to 50 ppm/100 ipm (b&w, color, gray scale, 300 dpi) ▪ Scan size (ADF), maximum: 216 x 5362 mm ▪ Scan size, maximum: 216 x 356 mm ▪ Scan size (ADF), minimum: 89 x 148 mm ▪ Automatic document feeder capacity: 100 sheets ▪ Duplex ADF/Color scanning, Multi-feed detection ▪ Scan format: PDF, JPEG, PNG, BMP, TIF, TXT, RTF, Searchable PDF, PDF/A, DOC/X, XLS/X, CSV, XML ▪ Scan input modes: Scan to Computer, E-mail, Network Folder, Share Folder, USB Drive, and Everyday Scan ▪ Levels of grayscale: 256 ▪ Scanning options (ADF): Single-pass Duplex ▪ Output dpi: 75; 150; 200; 300; 400; 500; 600; 1200 ppi ▪ Media size (ADF): Letter; Legal; Executive; A4; A5; A6; B5 ▪ Warranty: 3 years 							
	<i>Video Conferencing</i>							
	<p><i>Minimum specifications:</i></p> <p>1 unit Camera</p> <ul style="list-style-type: none"> ▪ Zoom: 15x HD zoom (5x optical + 3x digital) ▪ Pan: 180° (±90°); Tilt: 140° (+50° / -90°) ▪ View: 90° Diagonal, 82° Horizontal, 52° Vertical ▪ Total Room Coverage: 262° wide x 192° tall ▪ Resolutions @ 30fps: 4K Ultra HD, 1440p, 1080p, 900p, 720p, and SD; Resolutions @ 60fps: 1080p, 720p <p>2 units Speakers</p> <ul style="list-style-type: none"> ▪ High-performance 76 mm driver with rare-earth magnet <p>5 units Mic Pods</p> <ul style="list-style-type: none"> ▪ Sensitivity: 95+/-2 dB SPL at ½ meter ▪ Distortion: 200Hz-300Hz <2.5%, 300Hz-10kHz < 1% @7.5W ▪ Sampling rate: 48 kHz <p>1 unit Tripod</p>							

<ul style="list-style-type: none"> ▪ Max Height: Up to 1590mm ▪ 360° Universal horizontal ▪ CNC parts ▪ Dual panoramic ball head ▪ Tripod mode & Monopod mode ▪ 2 extension holes; Foot pad and spike <p><i>With Table Hub, Display Hub and Remote Control</i> Warranty: 2 years</p>							
<i>Uninterruptible Power Supply (UPS)</i>							
<p><i>Minimum specifications:</i> 1 unit 700W/1000VA UPS</p> <ul style="list-style-type: none"> ▪ Form Factor: Rack-mountable 2U ▪ Nominal Input/Output Voltage: 230V ▪ Battery Type: Maintenance-free sealed lead-acid battery with suspended electrolyte, leak proof ▪ Typical Backup Time at 1/2 Load: 31.3 min. ▪ Typical Backup Time at Full Load: 8.7 min. ▪ Interface Ports: Serial (RJ45), USB and Smart-Slot ▪ Control Panel and audible alarms: Alpha-numeric LCD display with LED status indicators; alarm on battery, distinctive low battery alarm and configurable delays ▪ Surge Energy Rating: 459 Joules ▪ Warranty: 3 years unit, 2 years battery 							
<p>ABC: Four Hundred Forty Thousand Pesos (Php 440,000.00)</p>			<p><i>Additional VAT and other Government Taxes:</i> GRAND TOTAL (must not be above the ABC): <i>(amount in figures and in words)</i></p>				
Other Requirements:							
Price Validity:	Thirty (30) calendar days from date of submission of quotation						
Delivery Requirements:	Within fifteen (15) calendar days from receipt of Notice to Proceed						
Terms of Payment:	Within 15-30 calendar days from receipt of billing and complete supporting documents						

Attached in this quotation are the following documentary requirements:

1. Copy of valid Mayor's or Business Permit;
2. PhilGEPS Registration Number;
3. Income/Business Tax Return (for ABCs above PhP500,000.00); and
4. Original and Notarized Omnibus Sworn Statement.

In lieu of items 1 and 2, a valid Certificate of PhilGEPS Registration (*Platinum Membership*) with updated class "A" eligibility documents is herein attached. (In case PhilGEPS Platinum is submitted)

Prepared by: _____
Authorized Representative
(signature over printed name)