

Bids and Awards Committee (PMO-BAC)
Resolution No.034-2024

RECOMMENDING APPROVAL FOR THE AWARD OF CONTRACT

WHEREAS, the PMO-BAC, through its Secretariat, received from the Administrative Division (AD), a Request for Procurement of Various Office Supplies (Others) through Negotiated Procurement – Small Value Procurement (Sec.53.9) with an Approved Budget for the Contract (ABC) of One Hundred Thirty-Two Thousand Three Hundred Fourteen Pesos (Php132,314.00);

WHEREAS, the PMO-BAC posted a Request for Quotation (RFQ) with Solicitation No. PMO-24-10 from February 09 to 16, 2024 in the Philippine Government Electronic Procurement System (PhilGEPS) and PMO websites, as well as in conspicuous places in its premises, in accordance with Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA 9184) (“The Government Procurement Reform Act”). In addition, suppliers were also invited to submit their quotations, namely;

- 1) ZAB Enterprises;
- 2) MCSA Marketing; and
- 3) Hamco Stationery Corporation.

WHEREAS, after the deadline for submission and receipt of quotation on 16 February 2024, the PMO BAC received nine (9) quotations and the Technical Working Group (TWG) conducted a thorough evaluation of the quotations received, the results are as follows:

Item No.	Bidder	Price Quotation	Documentary Requirements	Remarks
1	Hamco Stationery Corporation	Php113,002.00 Within the ABC	Incomplete documentary requirements	Non-compliant to the minimum requirements
2	MCSA Marketing	Php118,203.00 Within the ABC	Complete and valid	Compliant and responsive to the minimum requirements
3	Mostaco Marketing	Php118,217.00 Within the ABC	Incomplete documentary requirements	Non-compliant to the minimum requirements
4	Lambert Trading	Php119,647.00 Within the ABC	Incomplete documentary requirements	Non-compliant to the minimum requirements
5	ZAB Enterprises Inc.	Php120,595.00 Within the ABC	Incomplete documentary Requirements	Non-compliant to the minimum requirements
6	AE Samonte Merchandise	Php124,913.50 Within the ABC	Incomplete documentary requirements	Non-compliant to the minimum requirements


Item No.	Bidder	Price Quotation	Documentary Requirements	Remarks
7	FNV Office & School Supplies Trading	Php126,808.00 Within the ABC	Incomplete documentary requirements	Non-compliant to the minimum requirements
8	MediaSys Corporation	Php129,061.00 Within the ABC	Incomplete documentary requirements	Non-compliant to the minimum requirements
9	Primetek International Non-Specialized Wholesale Trading	Php129,126.00 Within the ABC	Incomplete documentary requirements	Non-compliant to the minimum requirements

WHEREAS, the PMO-BAC, through its Technical Working Group (TWG), found the proposal of MCSA Marketing to have complied with the minimum requirements of the end-user unit and its quotation in the amount of One Hundred Eighteen Thousand Two Hundred Three Pesos (Php118,203.00) is within the ABC, thereby declaring its submission as the Lowest Calculated and Responsive Quotation (LCRQ);

NOW, THEREFORE, WE, the Members of the PMO-BAC, hereby **RESOLVE** as it is hereby **RESOLVED** to:

- a) declare the price quotation of **MCSA Marketing** as the Lowest Calculated and Responsive Quotation (LCRQ); and,
- b) recommend for approval by the Chief Privatization Officer and Head of the Procuring Entity, Atty. Maan Vanessa L. Doctor, to award the procurement of Various Office Supplies (Others) with Solicitation No. PMO-24-10 to **MCSA Marketing** at a contract price of **One Hundred Eighteen Thousand Two Hundred Three Pesos (Php118,203.00)**, inclusive of all applicable government taxes.

Done this 6 March 2024, Makati City.


ATTY. CARLO C. TABALOC
Chairperson


MARIA LIRIO A. ZABALA
Vice-Chairperson


CARLA S. DEL PRADO
Member


AARON C. SANCHEZ
Member


LIZELLE M. PEREZ
Provisional member/ End-User

Approved by:


ATTY. MAAN VANESSA L. DOCTOR
Chief Privatization Officer / Head of the Procuring Entity