

PURCHASE ORDER
Privatization and Management Office

Supplier : **Vistaaire Builders & Airconditioning Sales & Services Inc.** P.O. No. : **2023-05-031**
 Address : **20-21 Magnolia St. Pingkian Village Pasong Tamo, Quezon City** Date : **May 16, 2023**
 TIN : **010-102-916-000** Mode of Procurement : **Small Value Procurement**

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Mile Long Complex (PMO)** Delivery Term : **within fifteen (15) calendar days from receipt of Purchase Order (P.O.)**
 Date of Delivery : Payment Term : **within 15 to 30 CD from receipt of billing and complete supporting documents**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Split Type Airconditioning Unit 2.0 H.P Inverter Type (with installation cost)	1	39,000.00	39,000.00


(Total Amount in Words) Thirty-Nine Thousand Pesos 39,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
ANGELICA JEAN ALFECHE
 Signature over Printed Name of Supplier
May 24, 2023
 Date

Very truly yours, 
CARLA S. DEL PRADO
 Signature over Printed Name of Authorized Official
 Chief Administrative Officer
 Designation
 LMT Team Leader-Amel D. Palomaria

Fund Cluster : _____
 Funds Available : _____


RHODORA B. TORRALBA
 Chief Accountant

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : 39,000