

Privatization and Management Office
Bids and Awards Committee (PMO-BAC RA 9184)
Resolution No. 67-2023

RECOMMENDING APPROVAL FOR THE AWARD OF CONTRACT

WHEREAS, the PMO-BAC, through its Secretariat, received from the Administrative Division a request for the procurement of Lease of two (2) units Multi-Function Machines (copier/scanner) to PMO for CY 2023 (May 1 to December 31, 2023) through Negotiated Procurement – Small Value Procurement (Section 53.9) with an Approved Budget for the Contract (ABC) of One Hundred Thousand Pesos (Php100,000.00);

WHEREAS, the PMO-BAC posted the Request for Quotation (RFQ) with Solicitation No. PMO-23-32 from April 5-14, 2023, in the Philippine Government Electronic Procurement System (PhilGEPS) and PMO websites, as well as in conspicuous places on its premises, in accordance with Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA 9184) ("The Government Procurement Reform Act"). In addition, three (3) suppliers were also invited to submit their quotations, namely:

- 1) Philcopy Corporation;
- 2) E-Copy Corporation; and,
- 3) Otus Copy Systems, Inc.

WHEREAS, on April 14, 2023, the authorized canvasser of the Administrative Division, received only one quotation from Otus Copy Systems, Inc.;

WHEREAS, the PMO-BAC, through its Technical Working Group (TWG), conducted a thorough evaluation of the submitted required documents and found that Otus Copy Systems, Inc. is compliant and responsive to all the minimum requirements of the End-User.;

NOW THEREFORE, WE, the Members of the PMO-BAC, hereby **RESOLVE** as it is **RESOLVED**, to:

- a) *declare the price quotation of **Otus Copy Systems, Inc.** as the Single Calculated and Responsive Bid (SCRB); and,*
- b) *recommend for approval by the Chief Privatization Officer and Head of the Procuring Entity (HoPE), Atty. Maan Vanessa L. Doctor, to award the procurement of Lease of two (2) units Multi-Function Machines (copier/scanner) to PMO for CY 2023 (May 1 to December 31, 2023) Solicitation No. PMO-23-32 to **Otus Copy Systems, Inc.** at a contract price of **Sixty-Nine Thousand Four Hundred Seven Pesos and Sixty Centavos (Php69,407.60).***

Done this 26 April 2023, Makati City.


MARIA LIRIO A. ZABALA
Chairperson


CONCHITA Q. SAGUN
Vice-Chairperson


CESAR LUIS M. PARGAS
Member


CARLA S. DEL PRADO
Member


MA. ELENA D. DE LEON
Provisional Member/End-User

Approved by


ATTY. MAAN VANESSA L. DOCTOR
Chief Privatization Officer / Head of the Procuring Entity