

PRIVATIZATION AND MANAGEMENT OFFICE

104 Gamboa St., Legaspi Village, Makati City
www.pmo.gov.ph

REQUEST FOR QUOTATION (RFQ)

DATE: August 17, 2022

Gentlemen/Ladies:

Please quote your lowest price(s) on the item(s) for the **Procurement of Various ICT Equipment** with an Approved Budget for the Contract (ABC) of **Three Hundred Sixty-Three Thousand Pesos (Php363,000.00)**. Submit your quotation to the authorized canvasser of this office thru email at **acsanchez@pmo.gov.ph**, on or before August 22, 2022 5:PM. Bids received beyond the deadline for submission will not be considered.

The contract/purchase order will be awarded to the qualified bidder/ supplier/service provider whose proposal is the lowest and most responsive to the requirements of the Privatization and Management Office (PMO) and has no pending report/deliverables to PMO. Bids in excess of the ABC and with non-compliant or incomplete documentary requirements submitted shall automatically be disqualified.

The PMO is in no way bound to accept the lowest price quotation or any proposal which is not advantageous to the government. Further, PMO reserves the right to accept or reject any or all price quotations/proposals at any time prior to contract award/purchase order without thereby incurring any liability to the affected bidder(s)/supplier(s)/service provider(s).

Please submit the following documentary requirements together with your quotation or proposal.

1. Certified photocopy of Mayor's/Business Permit
2. Certified photocopy of PhilGEPS Registration Number
(Certificate of Platinum Membership may be submitted in lieu of documents 1 and 2 above.)
3. Certified photocopy of Income/Business Tax Return (SVP with ABC above Php500K)
4. Notarized Omnibus Sworn Statement (SVP with ABCs above Php50K)
(original copy shall be submitted subject to the award of contract)

Thank you.

Very truly yours,



AARON C. SANCHEZ
ITD Chief
Information Technology Division

QUOTATION

DATE: _____

Dear Mr. Sanchez;

We are pleased to submit our quotation/proposal for the **Procurement of Various ICT Equipment** with Reference No. PMO-22- 54.

ABC: Three Hundred Sixty-Three Thousand Pesos (Php363,000.00)

MODE OF PROCUREMENT: Alternative Method - Small Value Procurement

ITEM NO.	QTY.	UNIT	ARTICLES	UNIT PRICE	TOTAL
1			ICT Equipment (ABC = 200,000)		₱
	5	units	<i>Color Laser Printer</i>		
			<ul style="list-style-type: none"> - Type: Network Printer - Print Speed: Up to 28 ppm - First page out: As fast as 9.3 seconds - Processor speed: 1200 Mhz - Memory: 256 MB NAND Flash, 512 MB DRAM - Display: 2-line backlit LCD graphic display - Duty Cycle: Up to 50,000 pages per month - Paper Handling Input: 50-sheet multipurpose tray, 250-sheet input tray - Paper Handling Output: 150-sheet output bin - Duplex printing: Automatic (default) - Number of cartridges: 4 (1 each black, cyan, magenta, yellow) - Cartridge yields (A/X): ~2,100/~6,000 pages - Connectivity: 1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000BASE-T network; 802.3az (EEE) - Warranty: 3 years 		
2			Semi-expendable Equipment (ABC = 163,000)		₱
	2	units	<i>Monochrome Laser Printer</i>		
			<ul style="list-style-type: none"> - Type: Network Printer - Print Speed: Up to 42 ppm - First page out: As fast as 6.1 seconds - Processor speed: 1200 Mhz - Memory: 256 MB - Display: 2-line backlit LCD graphic display - Duty Cycle: Up to 80,000 pages per month - Two-sided printing: Automatic - Paper Handling Input: 100 sheets (tray 1), 250 sheets (tray 2) - Paper Handling Output: 150-sheet output bin - Recommended monthly page volume: 750 to 4,000 pages - Number of cartridges: 1 (black) - Cartridge yields (A/X): ~3,000/~9,700 pages - Connectivity: 1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000BASE-T network; 802.3az (EEE) - Warranty: 3 years 		
	2	units	<i>Projector</i>		
			<ul style="list-style-type: none"> - Projection Technology: RGB liquid crystal shutter projection system (3LCD) - Brightness: 3,600 lumens 		

			<ul style="list-style-type: none"> - Lamp Life: 12,000 hours (Eco mode) - Native Resolution: 1024 x 768 (XGA) - Contrast Ratio: 15,000:1 - Screen Size: 22"-259" (Tele), 30"-350" (Wide) - Connectivity: HDMI, D-sub, USB - Start-Up Period: 6 seconds - Warm-up Period: 30 seconds - Cool Down Period: Instant Off - Warranty: 2 years on unit, 1 year on lamp 		
	2	units	Monitor		
			<ul style="list-style-type: none"> - Screen size: 22" Bezel-less Design, IPS Type - Aspect Ratio: 16:9 - Brightness (Typical): 250 cd/m² - Contrast Ratio Static: 1000:1 (Typical) - Resolution: 1,920 x 1,080 - Response Time: 5 ms - Viewing Angle (H/V): 178°/178° - Refresh Rate: 75Hz - Color Support: 16.7M - Connectivity: HDMI and D-sub - Warranty: 3 years 		
	10	units	Solid-State Drive		
			<ul style="list-style-type: none"> - Capacity: 250GB SSD - Interface: SATA 6 Gbps Interface - Sequential Read Speed: Up to 560 MB/s - Sequential Write Speed: Up to 530 MB/s - Form Factor: 2.5 inch - Warranty: 5 years 		
				TOTAL	₱

Amount in Words:

TERMS AND CONDITIONS:

1. Delivery Period: Within thirty (30) calendar days after receipt of Notice to Proceed (NTP)
2. Validity of Price Quotation: Thirty (30) calendar days from date of submission of quotation
3. Warranty Period: 2-5 years (as stated per item)
4. Terms of Payment: Within 15-30 calendar days from receipt of billing and complete supporting documents

We are also submitting herewith the following documentary requirements:

1. Certified photocopy of Mayor's/Business Permit
2. Certified photocopy of PhilGEPS Registration Number
(Certificate of Platinum Membership may be submitted in lieu of documents 1 and 2 above.)
3. Certified photocopy of Income/Business Tax Return (SVP with ABC above Php500K)
4. Notarized Omnibus Sworn Statement (SVP with ABCs above Php50K)
(original copy shall be submitted subject to the award of contract)

Respectfully yours,

Signature : _____

Name of Supplier : _____

Designation : _____

Company Name : _____

Contact Number : _____